

## Kitchen Assistant

Part-Time, Permanent, 4 Days/Week (0.75 Full Time Equivalent)

As a Kitchen Assistant, you play a vital role in supporting the Food Services team by ensuring efficient meal service and maintaining a clean, organized environment. In this position, you provide high-quality food service that aligns with the mission of CMU and fosters a welcoming atmosphere for students and guests.

### KEY AREAS OF RESPONSIBILITY

- Set up serving areas for meals with all necessary utensils, dishes, and condiments.
- Set up and assist with breakfast service, replenishing food items and supplies, and ensuring food is presented attractively and safely.
- Put away food orders promptly, organizing items in accordance with food safety standards and inventory protocols.
- Wash dishes, utensils, and kitchen equipment as needed, adhering to hygiene and safety standards.
- Assist in maintaining cleanliness in the kitchen and dining areas by performing general cleaning duties, including sweeping, mopping, and sanitizing surfaces.
- Perform laundry tasks, including washing, drying, folding, and storing kitchen linens and aprons.

### WORKING CONDITIONS

The Kitchen Assistant position requires the ability to work in a fast-paced kitchen environment. This position must be physically capable of lifting up to 23 kg and may be exposure to hot surfaces, sharp utensils, and various cleaning chemicals. This position follows a three (3) days on/three (3) days off rotation schedule and may be required to occasionally work extra shifts and evenings.

### WHAT YOU OFFER

- A commitment to the Christian faith, the church and the mission of CMU.
- Good knowledge of safe food handling practices, including proper storage, preparation, and sanitation procedures.
- Ability to work collaboratively as part of a team.
- Sound time management skills, with the ability to prioritize tasks effectively.
- Capable of performing responsibilities independently while maintaining attention to detail.
- Excellent interpersonal skills and a willingness to engage with students and other guests in a positive and friendly manner.

### WHAT WE OFFER

- Extended Health, Dental, & Vision Benefits
- Employer Matched Defined-Pension Plan
- Comprehensive Paid Time Off
- Tuition Scholarship Benefit Program for eligible employees, spouses, and dependents
- Employee and Family Assistance Program

**HOW TO APPLY**

We want to learn more about you! Please submit your cover letter and resume to [hrdirector@cmu.ca](mailto:hrdirector@cmu.ca). We thank all applicants for their interest; however, only those selected for an interview will be contacted.

**Closing Date:** Open until filled.

*Canadian Mennonite University is committed to employment equity while ensuring our recruitment process is barrier free. Applications are encouraged from members of equity-seeking communities including women, Indigenous people, racialized people, people with disabilities, and people of all sexual orientations and genders. If accommodations are needed, please send your request to [hrdirector@cmu.ca](mailto:hrdirector@cmu.ca).*